



FREQUENCY REDUCTION

General information

Set up at the initiative of GoRecycle, the objective of the frequency reduction request is to allow **small remitters** to simplify their administrative burden by reducing their frequency for reporting and remitting the ecofees associated.

Small remitters

A member of GoRecycle is identified as a small remitter if the total ecofees to remit are estimated at less than \$ 50,000 for a full calendar year.

Depending on their situation, an eligible member could obtain the privilege of reducing their monthly reporting frequency to a quarterly or an annual frequency.

Admissibility

Any frequency reduction request must be submitted to GoRecycle using the form provided for this purpose, available in the appendix.

Frequency reduction requests are subject to approval by GoRecycle and must be submitted at least 30 days prior to the end of a quarter or to the end of the year depending on the desired frequency.

Conditions

Once granted, the frequency reduction is valid for the minimum duration of the reporting period.

The frequency reduction is automatically renewed at the end of each period, for an indefinite time or until it is cancelled following receipt of a written notice from the member, at least 30 days prior to the end of the reporting period in effect.

The waiver from the obligation to report is inseparable from the obligation to remit the ecofees. Therefore, the ecofees must be remitted to GoRecycle, in a single payment, for the entire period covered by the reporting frequency granted.

GoRecycle reserves the right to modify its Members policy or to terminate the privilege granted if the limit for small remitters is exceeded or if the member is in default of his obligation with regard to the Regulation, the Membership agreement or the Members policy.



Appendix – Frequency reduction form

Identification

RGQC no. :

Company Name :

Frequency

Select the situation corresponding to your situation

My company is a compliant member remitting ecofees valued at less than \$10,000 annually and wishes to benefit from an annual reporting and remitting frequency.

Annual ecofees	Reporting period		Deadline
<i>\$ 10,000 and less</i>	<i>Annual</i>	<i>January 1 to December 31</i>	<i>January 31</i>

My company is a compliant member remitting ecofees valued at less than \$50,000 annually and wishes to benefit from a quarterly reporting and remitting frequency.

Annual ecofees	Reporting periods		Deadlines
<i>\$ 50,000 and less</i>	<i>Quarterly</i>	<i>Q1 : January 1 - March 31</i>	<i>April 30</i>
		<i>Q2 : April 1 – June 30</i>	<i>July 31</i>
		<i>Q3 : July 1 – September 30</i>	<i>October 31</i>
		<i>Q4 : October 1– December 31</i>	<i>January 31</i>

Autorisation

I confirm that I am duly authorized on behalf of the company identified above, to submit this request on its behalf and I acknowledge that this request is subject to approval by GoRecycle.

I confirm that I have read the terms and conditions described in the document "Frequency reduction" associated with the present appendix and that this commitment is made freely.

Main contact signature

First and last name :

Date :

Once duly completed, please return to GoRecycle by email at membres@gorecycle.com.

Reserved to the usage of GoRecycle

Date :